

DECEMBER AGENDA

December 21 2022

Call to Order

Adoption of Agenda

Conflicts of Interest

In Camera Requests

Approval of Minutes

Business Arising from the Minutes

Incidental Discussion List

DELEGATIONS

CONSENT ITEMS

- Current Accounts
- Financial Statements
- Maintenance and/or Administration Reports
- Correspondence

DECISION ITEMS

- SHA Garage Natural Gas
- SPWA Convention
- Day Care Sidewalk
- Bylaw 2022-11 Regarding Traffic
- Custom Mowing and Snow Removal Tender
- Lot 19 Block 8 Plan AK6063 Development Permit

DISCUSSION ITEMS

- Seacans

Adjournment



Minutes of the November 16th 2022 Town of Central Butte Regular Council Meeting

Present for the Meeting Were: Mayor Grant Berger, Councillor Reg Stewart and Councillor Mal Taylor, and CAO Kyle Van Den Bosch.

145-22 Agenda

Taylor That the agenda be adopted as presented. Carried

146-22 Minutes

Stewart That the Minutes of the October 26th Regular Meeting be approved as read. Carried

147-22 Current Accounts

Taylor That the current accounts be approved as presented. Carried

148-22 Financial Statements

Taylor That the financial statements for October be approved as presented. Carried

149-22 Maintenance Report

Stewart That the maintenance be approved as presented. Carried

150-22 Correspondence

Taylor That the correspondence was read, acknowledged, dealt with, and is to be placed on file. Carried

151-22 Annual Public Disclosure Statements

Stewart That the 2022 Annual Public Disclosure Statements from all Council Members be recognized and filed. Carried

152-22 Rob Watkinson Group Benefits

Taylor That the Town pay the full premium for Rob Watkinson Group Benefits for the duration of the time that he is on Short Term Disability.

Carried

153-22 Outstanding Invoices Added to Taxes

Stewart That the following outstanding invoices be added to the taxes of the applicable properties if not paid within 30 days:

- Lot 11 Block 3 Plan AD912 - \$60.00 for Curbstop Turn
- Lot 11 Block 3 Plan AD912 - \$100.00 for Landfill
- Lor 4 Block 23 Plan 67MJ04758 - \$60.00 for Landfill

Carried

154-22 Poppy Fund Donation

Taylor That a \$250.00 donation be made to the Legion Poppy Fund.

Carried

155-22 Municipal Revenue Sharing Declaration

Taylor That The Council of the Town of Central Butte confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

156-22 Adjournment

Taylor That this meeting be adjourned.

Carried



 CAO
 Kyle Van Den Bosch



 Mayor
 Grant Berger

TOWN OF CENTRAL BUTTE
List of Accounts for Approval
 Batch: 2022-00177 to 2022-00190

Date Printed
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Bank Code - General - General Bank Account Cr. Union

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
6428- Man Nov2022RJ	11/14/22	Employee Through Paymate 210-400-910 - Payroll Clearing	Rodwin Advance	1,500.00	1,500.00
6429- Man Nov2022KV	11/14/22	Employee Through Paymate 210-400-910 - Payroll Clearing	Kyle Advance	1,000.00	1,000.00
6430 Nov2022	11/14/22	1122808 BC LTD 510-280-150 - GG - Misc.		30.88	30.88
6431 Nov2022	11/14/22	CENTRAL BUTTE FIRE BRIGADE 525-110-140 - PS - Fire - Salaries - Fire Fighters		3,260.00	3,260.00
6432 1046893	11/14/22	CLEAR TECH INDUSTRIES 580-450-100 - UT - Water - Chemicals		353.53	
		110-320-110 - GST Receivable		17.68	371.21
1045940		110-320-110 - GST Receivable		2.02	
		580-430-130 - UT - Water - Matis & Suppl - WTP		42.78	44.80
				Payment Total:	416.01
6433 Nov2022	11/14/22	Myron Fowler 525-230-110 - PS - Fire - Training/Travel		126.33	
		110-320-110 - GST Receivable		5.18	131.51
6434 Nov2022	11/14/22	Darwin Glass 460-500-100 - Land Sales	Lot Development Deposit	1,900.00	1,900.00
6435 79798	11/14/22	HBI Office Plus 110-320-110 - GST Receivable		2.39	
		510-410-140 - GG - Office Supplies		50.59	52.98
6436 108717836	11/14/22	Homefield 110-320-110 - GST Receivable	Website	3.75	
		510-290-100 - GG - Web Site	Website	79.50	83.25
6437 Nov2022	11/14/22	Rodwin Jamison 530-300-140 - TS - Maint. - Utility - Telephone	Rodwin Phone	30.00	30.00
6438 016420	11/14/22	Lakeland Fire & Safety 110-320-110 - GST Receivable		147.75	

TOWN OF CENTRAL BUTTE
List of Accounts for Approval

Batch: 2022-00177 to 2022-00190

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
016342		525-420-100 - PS - Fire - Supplies		2,955.00	3,102.75
		525-420-100 - PS - Fire - Supplies		776.97	
		110-320-110 - GST Receivable		38.85	815.82
			Payment Total:		3,918.57
6439	11/14/22	Loraas Disposal			
7934223		540-220-100 - EH - Waste and Recycle Removal - Loraas		2,039.25	
		540-210-101 - Landfill Container Freight		1,244.31	
		110-320-110 - GST Receivable		164.19	3,447.75
6440	11/14/22	Palliser Plains Coop			
Nov2022		530-400-117 - TS: Backhoe: Fuel		190.98	
		530-400-118 - TS- Chev Fuel		299.61	
		530-400-119 - TS - F250 Fuel		78.03	
		530-400-120 - TS - Bobcat Fuel		249.37	
		530-410-120 - TS - Maint. - Shop Supplies		610.08	
		530-400-122 - TS-Oiler: Fuel		101.39	
		530-425-113 - TS - Maint. - Massey Tractor Fuel		54.22	
		540-210-210 - EH - Landfill Attendant		163.31	
		110-320-110 - GST Receivable		83.64	1,830.63
6441	11/14/22	Purolator Courier Ltd			
451861057		110-320-110 - GST Receivable		1.04	
		530-400-112 - TS:Bobcat Material/Supply Repair		20.77	21.81
		110-320-110 - GST Receivable		1.24	
		110-320-110 - GST Receivable		1.55	
		580-430-130 - UT - Water - Matts & Suppl - WTP		24.97	
		510-400-110 - GG - Postage		30.95	58.71
			Payment Total:		80.52
6442	11/14/22	SASK POWER			
Nov2022		530-300-150 - TS - Maint. - Airport Power		42.02	
		530-310-105 - TS- Town Signs Power		42.71	
		580-300-150 - UT - Res/Lift Heat/Power		574.41	
		510-300-110 - GG - Utility - Heat/Power		71.81	
		510-300-110 - GG - Utility - Heat/Power		26.23	
		580-300-150 - UT - Res/Lift Heat/Power		209.84	
		580-300-150 - UT - Res/Lift Heat/Power		210.99	

TOWN OF CENTRAL BUTTE
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount	
6443 Nov2022	11/14/22	SASK ENERGY	570-330-150 - R&C - Utility - Campground Power	9.70		
			570-330-150 - R&C - Utility - Campground Power	42.83		
			570-330-151 - R & C - RV Site Power	57.44		
			530-310-100 - TS - Maint. - Utility - Street Lights	997.93		
			525-300-110 - PS - Fire - Utility - Heat/Power/Phone	86.21		
			530-300-120 - TS - Maint. - Utility - Power	129.30		
			570-310-110 - R&C - Utility - Power - Library	71.80		
			570-310-110 - R&C - Utility - Power - Library	26.23		
			110-320-110 - GST Receivable	112.67	2,712.12	
					120.26	
					80.18	
6444 Nov2022	11/14/22	SASK TEL	525-300-110 - PS - Fire - Utility - Heat/Power/Phone	18.41		
			510-300-110 - GG - Utility - Heat/Power	147.27		
			580-300-150 - UT - Res/Lift Heat/Power	18.41		
			570-300-110 - R&C - Utility - Heat - Library	19.23	403.76	
			110-320-110 - GST Receivable			
6445 5563	11/14/22	SeaHawk	510-300-140 - GG - Utility - Telephone	187.18		
			570-330-110 - R&C - Utility - Telephone - Library	53.13		
			110-320-110 - GST Receivable	11.34	251.65	
					60.01	
6446 3420983	11/14/22	Saskatchewan Health Authority	525-420-100 - PS - Fire - Supplies	1,272.21	1,332.22	
			580-290-100 - UT - Water - Laboratory Testing	21.90		
			110-320-110 - GST Receivable	1.10	23.00	
6447 234199	11/14/22	Telmatik	110-320-110 - GST Receivable	13.75		
			510-200-170 - GG - Cont. - Advertising	125.00	138.75	
6448 23551	11/14/22	Trans-Care Rescue Ltd.	110-320-110 - GST Receivable	28.67		
			525-420-100 - PS - Fire - Supplies	604.53	633.20	

TOWN OF CENTRAL BUTTE
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
6449	11/14/22	Joe Van Lueken	210-400-500 - J. Van Lueken Deposit	Deposit Refund	2,000.00	2,000.00
6450	11/14/22	Wolseley Canada	110-320-110 - GST Receivable		29.55	
			580-430-130 - UT - Water - Matls & Suppl - WTP		626.46	656.01
6451	11/15/22	Collabria	510-280-150 - GG - Misc.		442.89	
			510-400-110 - GG - Postage		276.00	
			510-230-100 - GG - Insurance - General & Bond		191.64	
			580-285-140 - UT - Water - Cont. Repairs - W.T.P.		2,687.02	
			510-280-150 - GG - Misc.		80.88	
			110-320-110 - GST Receivable		140.55	3,818.98
6452	11/15/22	John Deere Financial	530-420-116 - Chev Truck Contractual Repair		145.30	
			530-410-120 - TS - Maint. - Shop Supplies		26.49	
			530-410-120 - TS - Maint. - Shop Supplies		11.40	
			525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools		1,915.60	
			110-320-110 - GST Receivable		99.00	2,197.79
6453	11/15/22	SUMA	530-120-125 - TS - Maint. - Benefits - Group Benefits		462.81	
			530-120-125 - TS - Maint. - Benefits - Group Benefits		264.87	
			510-130-235 - GG - Admin Group Benefits		570.47	
			510-230-110 - GG - Insurance - Council Benefit		7.83	
			110-320-110 - GST Receivable		0.90	1,306.88
6454- Man	11/30/22	Employee Through Paymate	210-400-910 - Payroll Clearing	Rodwin Payroll	2,040.36	2,040.36
6455- Man	11/30/22	Employee Through Paymate	210-400-910 - Payroll Clearing	Kyle Payroll	2,608.66	2,608.66
6456	11/30/22	MUNICIPAL EMPLOYEES PENSION PL	210-200-140 - Superannuation Payable		1,914.78	1,914.78
6457	11/30/22	RECEIVER GENERAL FOR CANADA				

TOWN OF CENTRAL BUTTE
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
6458 Nov2022	11/30/22	210-200-120 - E.I. Payable 210-200-110 - C.P.P. Payable 210-200-130 - Income Tax Payable		245.81 1,218.58 1,921.44	3,385.83
6459 Nov2022	11/30/22	210-210-110 - School #1 - Collected - Current 510-110-110 - GG - Council - Indemnity		3,983.29 100.00	3,983.29 100.00
6460 Nov2022	11/30/22	510-500-110 - GG - Grants and Contributions		250.00	250.00
6461 Nov2022	11/30/22	510-500-110 - GG - Grants and Contributions		5,000.00	5,000.00
6462 Nov2022	11/30/22	510-500-110 - GG - Grants and Contributions	Grace Iverson Donation	100.00	100.00
6463 1048576	11/30/22	110-320-110 - GST Receivable 580-450-100 - UT - Water - Chemicals		35.85 716.92	752.77
6464 1781	11/30/22	530-440-100 - TS - Maint. - Grav/Sand/Concrete		18.40 381.68	400.08
6465 R27534304 R29762964	11/30/22	Jay's Transportation Group LTD 110-320-110 - GST Receivable 580-450-100 - UT - Water - Chemicals 110-320-110 - GST Receivable 580-450-100 - UT - Water - Chemicals		16.98 339.61 10.42 208.55	356.59 218.97
6466 Nov2022	11/30/22	Randy Kappel 540-210-210 - EH - Landfill Attendant		288.00	288.00
6467 Nov2022	11/30/22	Warren Nicholson 510-110-110 - GG - Council - Indemnity		500.00	500.00
6468 0477	11/30/22	Seaborg Liquid Feed LTD			
				Payment Total:	575.56

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6469 Nov2022	11/30/22	SGI 510-230-110 - GG - Insurance - Council Benefit	110-320-110 - GST Receivable	140.25	
			530-210-140 - TS - Maint. - Contract Grass Mowing	330.00	
			530-210-120 - TS - Maint. - Contract Snow Removal	2,475.00	2,945.25
6470 3421672	11/30/22	Saskatchewan Health Authority 580-290-100 - UT - Water - Laboratory Testing		21.90	
			110-320-110 - GST Receivable	1.10	23.00
6471 Nov2022	11/30/22	Reg Stewart 510-110-110 - GG - Council - Indemnity		100.00	
			510-110-140 - GG - Council - Indemnity Committee	100.00	200.00
6472 Nov2022MT	11/30/22	Town of Central Butte 510-110-110 - GG - Council - Indemnity		100.00	100.00
6473 Nov302022	11/30/22	Kyle Van Den Bosch 420-200-900 - F & S: Misc. General Rev.		100.00	100.00
6474 L197102	11/30/22	Kyle Van Den Bosch 110-320-110 - GST Receivable	Cheques	11.65	
			510-410-140 - GG - Office Supplies	246.98	258.63
			510-210-160 - GG - Admin Training and Travel	63.44	63.44
			Payment Total:	322.07	
6475 Nov232022	11/30/22	Calvin Robin Watkinson 530-410-120 - TS - Maint. - Shop Supplies		13.46	13.46
6476 3558380096	11/30/22	Xylem Canada Company 110-320-110 - GST Receivable		23.23	
			580-430-130 - UT - Water - Matis & Suppl - WTP	492.48	515.71
			Total Computer Cheque:		60,280.32
			Total General:		60,280.32


TOWN OF CENTRAL BUTTE
List of Accounts for Approval
Batch: 2022-00177 to 2022-00190

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Certified Correct This December 14, 2022



Mayor



Administrator

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

Report Date
12/14/22 8:50 AM

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		340,418.84	335,198.84	5,220.00	1.56
410-120-100 - Abatements and Adjustments	(445.63)	(1,300.36)	(8,640.00)	7,339.64	84.95
410-130-100 - Discount on Municipal Tax - Property		(14,505.56)	(11,735.00)	(2,770.56)	23.61-
	(445.63)	324,612.92	314,823.84	9,789.08	3.11
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes	0.00	2,704.31	2,704.31	0.00	0.00
	(445.63)	327,317.23	317,528.15	9,789.08	3.08
TOTAL TAXATION:					
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work	7,496.68	8,991.68	9,200.00	(208.32)	2.26-
420-100-130 - F&C - Tax Enforcement			1,500.00	(1,500.00)	100.00-
	7,496.68	8,991.68	10,700.00	(1,708.32)	15.97-
Sale of Supplies and Gravel					
420-200-800 - Service Charges RE Bank/CC		186.68	335.00	(148.32)	44.27-
420-200-900 - F & S: Misc. General Rev.	240.51	2,675.01	9,000.00	(6,324.99)	70.28-
	240.51	2,861.69	9,335.00	(6,473.31)	69.34-
Rentals					
420-300-105 - Seasonal RV Site Rentals		3,000.00	3,200.00	(200.00)	6.25-
420-300-110 - Rentals Office Space and Land Lease	1,250.00	12,900.00	13,430.00	(530.00)	3.95-
420-300-111 - Sea Can Rental		800.00	800.00		
	1,250.00	16,700.00	17,430.00	(730.00)	4.19-
Policing and Fire Fees					
420-400-100 - Rural Fire Association Fee			2,000.00	(2,000.00)	100.00-
420-400-300 - F&C - Fire Fees		3,150.42	5,000.00	(1,849.58)	36.99-
	0.00	3,150.42	7,000.00	(3,849.58)	54.99-
Recreation Fees					

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
Recreation Centre Fees					
420-500-100 - F&C - Rec Admin Fee		1,800.00	1,800.00		
	0.00	1,800.00	1,800.00	0.00	0.00
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees		1,600.00	1,000.00	600.00	60.00
	0.00	1,600.00	1,000.00	600.00	60.00
Licenses and Permits					
420-700-210 - F&C - Campground Fees		930.00	1,320.00	(390.00)	29.55-
420-710-100 - F&C - Permits	661.94	5,088.86	2,200.00	2,888.86	131.31
	661.94	6,018.86	3,520.00	2,498.86	70.99
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	55.00	435.00	500.00	(65.00)	13.00-
	55.00	435.00	500.00	(65.00)	13.00-
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees	75.00	3,265.00	2,500.00	765.00	30.60
	75.00	3,265.00	2,500.00	765.00	30.60
Fines					
420-900-100 - F&C - Policing Fees - Fines		773.52	200.00	573.52	286.76
	0.00	773.52	200.00	573.52	286.76
	130.00	4,473.52	3,200.00	1,273.52	39.80
TOTAL FEES AND CHARGES:	9,779.13	45,596.17	53,985.00	(8,388.83)	15.54-
UTILITIES					
Water					
440-110-100 - Water & Sewer Revenue	(552.40)	107,789.56	107,956.76	(167.20)	0.15-

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
440-130-100 - Penalty on W & S Accts.		2,151.65	2,151.65		
440-140-100 - Water - Connection Fees	(600.00)	68,100.00	800.00	(800.00)	100.00-
440-140-200 - Water - Infrastructure Fee	(1,152.40)	178,041.21	68,400.00	(300.00)	0.44-
Other Utilities		179,308.41	179,308.41	(1,267.20)	0.71-
440-550-100 - Waste and Recycle Revenue	(480.00)	49,464.63	50,084.63	(620.00)	1.24-
TOTAL UTILITIES:	(1,632.40)	227,505.84	229,393.04	(1,887.20)	0.82-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)	9,518.00	90,508.00	90,512.00	(4.00)	96.37-
450-120-100 - ICIP		25,383.00	700,000.00	(674,617.00)	
TOTAL UNCONDITIONAL TRANSFERS:	9,518.00	115,891.00	790,512.00	(674,621.00)	85.34-
TOTAL UNCONDITIONAL TRANSFERS:	9,518.00	115,891.00	790,512.00	(674,621.00)	85.34-
CONDITIONAL GRANTS					
Federal					
450-220-100 - Conditional - SPRA Rink Grant	5,000.00	5,000.00	5,000.00		
450-240-100 - Conditional - Federal - New Deal		11,494.80	23,000.00	(11,505.20)	50.02-
Local	5,000.00	16,494.80	28,000.00	(11,505.20)	41.09-
450-430-100 - Conditional - Local - Library			850.00	(850.00)	100.00-
TOTAL CONDITIONAL GRANTS:	5,000.00	16,494.80	28,850.00	(12,355.20)	42.83-
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal		1,204.29	1,184.29	20.00	1.69
Provincial	0.00	1,204.29	1,184.29	20.00	1.69

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
450-600-100 - GIL - Provincial		10,556.54	10,695.17	(138.63)	1.30-
450-620-100 - GIL - Prov - Sask. Energy	571.84	12,022.16	12,115.00	(92.84)	0.77-
Other	571.84	22,578.70	22,810.17	(231.47)	1.01-
450-800-100 - GIL - Other - SPC Surcharge	3,059.81	31,164.78	36,445.00	(5,280.22)	14.49-
TOTAL GRANTS IN LIEU OF TAXES:	3,059.81	31,164.78	36,445.00	(5,280.22)	14.49-
	3,631.65	54,947.77	60,439.46	(5,491.69)	9.09-
LAND SALES - GAIN					
Land Sales Gain	(1,900.00)	300.00		300.00	
460-500-100 - Land Sales	(1,900.00)	300.00	0.00	300.00	0.00
	(1,900.00)	300.00	0.00	300.00	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue	858.05	6,394.62	3,400.00	2,994.62	88.08
470-100-100 - Interest Revenue	858.05	6,394.62	3,400.00	2,994.62	88.08
	858.05	6,394.62	3,400.00	2,994.62	88.08
TOTAL INVESTMENT INCOME AND COMMISSIONS:	858.05	6,394.62	3,400.00	2,994.62	88.08
OTHER REVENUES					
Other Revenue	4,100.00	272,880.00	92,000.00	180,880.00	196.61
480-150-100 - Donations		3,115.00	3,500.00	(385.00)	11.00-
480-150-110 - Donations - Cemetery		500.00	600.00	(100.00)	16.67-
480-150-111 - Donations - Van	10.00	492.95	1,550.00	(1,057.05)	68.20-
480-150-112 - Van Usage Revenue		68,310.00	452,400.00	(384,090.00)	84.90-
490-100-100 - Transfer from Reserves					
	4,110.00	345,297.95	550,050.00	(204,752.05)	37.22-
TOTAL OTHER REVENUES:	4,110.00	345,297.95	550,050.00	(204,752.05)	37.22-

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
TOTAL REVENUES:	28,918.80	1,139,745.38	2,034,157.65	(894,412.27)	43.97-



TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	800.00	7,700.00	9,400.00	1,700.00	18.09
	800.00	7,700.00	9,400.00	1,700.00	18.09
510-110-140 - GG - Council - Indemnity Committee	100.00	1,950.00	2,400.00	450.00	18.75
510-110-230 - GG - Salaries - Administrator	5,745.97	63,205.67	68,951.64	5,745.97	8.33
510-110-330 - GG - Salaries - Assistant		1,155.00	3,000.00	1,845.00	61.50
	6,645.97	74,010.67	83,751.64	9,740.97	11.63
Benefits					
510-130-230 - GG-Admin CPP	310.90	3,419.90	3,300.00	(119.90)	3.63-
510-130-232 - GG - Admin- EI	62.78	1,333.88	1,400.00	66.12	4.72
510-130-233 - GG - Benefits - Admin MEPP	517.14	5,688.54	6,225.00	536.46	8.62
510-130-234 - GG - Benefits - Worker Compensation		2,971.95	2,971.95		
510-130-235 - GG - Admin Group Benefits	287.49	3,218.28	3,500.00	281.72	8.05
	1,178.31	16,632.55	17,396.95	764.40	4.39
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		248.72	450.00	201.28	44.73
510-200-130 - GG - Cont. - Audit/Accounting		7,070.00	7,800.00	730.00	9.36
510-200-150 - GG - Cont. - Assessment - SAMA		6,819.00	6,819.00		
510-200-170 - GG - Cont. - Advertising	125.00	2,258.05	3,600.00	1,341.95	37.28
510-210-120 - GG - Council - Travel/Training	820.00	1,736.30	2,500.00	763.70	30.55
510-210-150 - GG - Council - Convention/Travel/Meals	(820.00)				
510-210-160 - GG - Admin Training and Travel	63.44	2,001.44	2,000.00	(1.44)	0.07-
510-220-100 - GG - Cont. - Office Caretaking/Maint		1,655.35	850.00	(805.35)	94.75-
510-230-100 - GG - Insurance - General & Bond	191.64	12,004.80	10,800.00	(1,204.80)	11.16-
510-230-110 - GG - Insurance - Council Benefit	1,012.87	1,094.49	65.00	(1,029.49)	1583.83-
510-240-100 - GG - Memberships & Subscriptions		1,594.00	8,800.00	7,206.00	81.89
	7,824.28	90,643.22	101,148.59	10,505.37	10.39

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
510-250-100 - GG - Building Inspections		2,602.46	1,000.00	(1,602.46)	160.25-
510-260-100 - GG - Tax Enforcement/Collection		20.00	100.00	80.00	80.00
510-280-100 - GG - Office Equip. Lease		1,237.54	1,800.00	562.46	31.25
510-280-130 - GG - Computer Support		4,571.88	4,300.00	(271.88)	6.32-
510-280-150 - GG - Misc.	111.76	4,060.00	3,100.00	(960.00)	30.97-
510-290-100 - GG - Web Site	79.50	851.42	3,400.00	2,548.58	74.96
	1,584.21	49,825.45	57,384.00	7,558.55	13.17
Utilities					
510-300-110 - GG - Utility - Heat/Power	116.45	1,016.46	1,100.00	83.54	7.59
510-300-140 - GG - Utility - Telephone	187.18	2,082.52	2,750.00	667.48	24.27
510-300-150 - GG - Utility - Other		81.14		(81.14)	
	303.63	3,180.12	3,850.00	669.88	17.40
Maintenance, Material and Supplies					
510-400-110 - GG - Postage	306.95	1,746.07	2,300.00	553.93	24.08
510-410-140 - GG - Office Supplies	266.62	2,128.94	3,000.00	871.06	29.04
	573.57	3,875.01	5,300.00	1,424.99	26.89
Grants and Contributions					
510-500-110 - GG - Grants and Contributions	5,350.00	263,180.00	92,000.00	(171,180.00)	186.07-
	5,350.00	263,180.00	92,000.00	(171,180.00)	186.07-
Interest					
510-700-110 - GG - Bank Charges and Interest Charges	39.46	877.84	1,500.00	622.16	41.48
	39.46	877.84	1,500.00	622.16	41.48
	15,675.15	411,581.64	261,182.59	(150,399.05)	57.58-
TOTAL GENERAL GOVERNMENT SERVICES:					
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-110 - PS - Police - Contracted Services	0.00	21,799.66	20,500.00	(1,299.66)	6.34-
	0.00	21,799.66	20,500.00	(1,299.66)	6.34-
TOTAL POLICE PROTECTION:	0.00	21,799.66	20,500.00	(1,299.66)	6.34-

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

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	Current	Year To Date	Budget	Variance	%
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-140 - PS - Fire - Salaries - Fire Fighters	3,260.00	3,260.00	4,000.00	740.00	18.50
	3,260.00	3,260.00	4,000.00	740.00	18.50
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		2,177.70	3,300.00	1,122.30	34.01
525-230-100 - PS - Fire - Insurance		3,328.47	2,800.00	(528.47)	18.87-
525-230-110 - PS - Fire - Training/Travel	126.33	446.33	1,500.00	1,053.67	70.24
525-240-100 - PS - Fire - Memberships/Subscriptions			300.00	300.00	100.00
	126.33	5,952.50	7,900.00	1,947.50	24.65
Utilities					
525-300-110 - PS - Fire - Utility - Heat/Power/Phone	166.39	2,322.34	2,300.00	(22.34)	0.97-
	166.39	2,322.34	2,300.00	(22.34)	0.97-
Maintenance, Materials and Supplies					
525-420-100 - PS - Fire - Supplies	5,608.71	6,550.88	6,925.00	374.12	5.40
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	1,915.60	2,690.62	2,750.00	59.38	2.16
525-430-110 - PS - Fire - Fuel/Oil		365.47	525.00	159.53	30.39
525-450-100 - PS - FireHall; Maint/Repair		18.56	4,000.00	3,981.44	99.54
	7,524.31	9,625.53	14,200.00	4,574.47	32.21
TOTAL FIRE PROTECTION:	11,077.03	21,160.37	28,400.00	7,239.63	25.49
TOTAL PROTECTIVE SERVICES:	11,077.03	42,960.03	48,900.00	5,939.97	12.15
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	5,526.58	62,182.27	33,000.00	(29,182.27)	88.43-
530-110-130 - TS - Maint. - Salaries - Labourers		45,970.67	60,000.00	14,029.33	23.38

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

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	Current	Year To Date	Budget	Variance	%
Benefits	5,526.58	108,152.94	93,000.00	(15,152.94)	16.29-
530-120-121 - TS - Maint. - Benefits - CPP	298.39	5,424.96	5,800.00	375.04	6.47
530-120-122 - TS - Maint. - Benefits - EI	80.61	2,230.39	2,600.00	369.61	14.22
530-120-123 - TS - Maint. - Benefits - MEPP	440.25	6,900.25	10,100.00	3,199.75	31.68
530-120-125 - TS - Maint. - Benefits - Group Benefits	477.67	3,719.18	3,800.00	80.82	2.13
	1,296.92	18,274.78	22,300.00	4,025.22	18.05
Professional/Contractual Services	6,823.50	126,427.72	115,300.00	(11,127.72)	9.65-
530-210-120 - TS - Maint. - Contract Snow Removal	2,475.00	11,455.00	5,600.00	(5,855.00)	104.55-
530-210-140 - TS - Maint. - Contract Grass Mowing	330.00	4,462.62	2,200.00	(2,262.62)	102.85-
530-250-100 - TS - Maint. - Training and Travel		1,070.63	1,000.00	(70.63)	7.06-
530-250-110 - TS - Street Maintenance by Contract		8,195.12	5,000.00	(3,195.12)	63.90-
	2,805.00	25,183.37	13,800.00	(11,383.37)	82.49-
Utilities					
530-300-110 - TS - Maint. - Utility - Heat	120.26	2,107.49	2,000.00	(107.49)	5.37-
530-300-120 - TS - Maint. - Utility - Power	129.30	1,708.95	1,550.00	(158.95)	10.25-
530-300-140 - TS - Maint. - Utility - Telephone	30.00	300.00	330.00	30.00	9.09
530-300-150 - TS - Maint. - Airport Power	42.02	395.29	400.00	4.71	1.18
530-310-100 - TS - Maint. - Utility - Street Lights	997.93	10,777.07	11,200.00	422.93	3.78
530-310-105 - TS- Town Signs Power	42.71	908.50	1,000.00	91.50	9.15
	1,362.22	16,197.30	16,480.00	282.70	1.72
Maintenance, Materials & Supplies					
530-400-110 - TS: Backhoe Repair Materials & Supplies		2,454.41	1,000.00	(1,454.41)	145.44-
530-400-111 - TS: JD Mower Material/Supply Repair		551.05	1,000.00	448.95	44.90
530-400-112 - TS:Bobcat Material/Supply Repair	20.77	7,128.94	5,000.00	(2,128.94)	42.58-
530-400-113 - TS: Misc. Equipt. Material/Supply Repair		1,480.48	3,600.00	2,119.52	58.88
530-400-114 - TS:Chev Truck Mat/Supply Repair		308.50	500.00	191.50	38.30
530-400-115 - TS: 1997 F250 Truck Mat/Supply Repair		578.23	500.00	(78.23)	15.65-
530-400-117 - TS: Backhoe: Fuel	190.98	2,932.19	4,000.00	1,067.81	26.70
530-400-118 - TS- Chev Fuel	299.61	2,060.79	3,200.00	1,139.21	35.60

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	Current	Year To Date	Budget	Variance	%
530-400-119 - TS - F250 Fuel	78.03	1,316.23	2,200.00	883.77	40.17
530-400-120 - TS - Bobcat Fuel	249.37	4,319.78	3,000.00	(1,319.78)	43.99-
530-400-121 - TS - Packer Fuel		392.15	750.00	357.85	47.71
530-400-122 - TS-Oiler: Fuel	101.39	1,761.91	325.00	(1,436.91)	442.13-
530-400-124 - TS: Freightliner Mat/Supplies			1,900.00	1,900.00	100.00
530-400-150 - TS - Airport Supplies		401.22	8,000.00	7,598.78	94.98
530-410-100 - TS - Shop Maint & Repair		30.00	500.00	470.00	94.00
530-410-120 - TS - Maint. - Shop Supplies	661.43	4,248.04	5,000.00	751.96	15.04
530-410-130 - TS - Maint. - Small Tools & Shop Equipt.		8,017.77	5,000.00	(3,017.77)	60.36-
530-420-100 - TS - Backhoe Contractual Repairs			500.00	500.00	100.00
530-420-111 - TS: JD Mower Contractual Repair		133.02	500.00	366.98	73.40
530-420-112 - TS: Bobcat Contractual Repair		80.88	500.00	419.12	83.82
530-420-113 - TS: Massey Tractor Contractual Repair			500.00	500.00	100.00
530-420-115 - TS:1997 F250 Truck Contractual Repair			500.00	500.00	100.00
530-420-116 - Chev Truck Contractual Repair	145.30	332.91	500.00	167.09	33.42
530-425-110 - TS - Misc. Shop Fuel		941.36	1,000.00	58.64	5.86
530-425-111 - TS - Maint. - John Deere Mower Fuel		738.57	600.00	(138.57)	23.10-
530-425-112 - TS - Maint. - Freightliner Fuel		559.04	1,100.00	540.96	49.18
530-425-113 - TS - Maint. - Massey Tractor Fuel	54.22	400.53	175.00	(225.53)	128.87-
530-440-100 - TS - Maint. - Grav/Sand/Concrete	381.68	51,133.13	60,000.00	8,866.87	14.78
530-480-100 - TS - Street Signs		612.94	2,500.00	1,887.06	75.48
Capital Expenditures	2,182.78	92,914.07	113,850.00	20,935.93	18.39
530-600-130 - TS - Purchase of Cap Assets - Mach		27,675.20	42,400.00	14,724.80	34.73
TOTAL MAINTENANCE:	0.00	27,675.20	42,400.00	14,724.80	34.73
TOTAL MAINTENANCE:	13,173.50	288,397.66	301,830.00	13,432.34	4.45
TOTAL TRANSPORTATION SERVICES:	13,173.50	288,397.66	301,830.00	13,432.34	4.45
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-120 - EH - Landfill Maintenance		3.70	100.00	96.30	96.30
540-210-100 - EH - Cont. - Pest Control		727.81	650.00	(77.81)	11.97-

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2022

	Current	Year To Date	Budget	Variance	%
540-210-101 - Landfill Container Freight	1,244.31	9,368.20	6,200.00	(3,168.20)	51.10-
540-210-201 - EH Recycle Freight			500.00	500.00	100.00
540-210-210 - EH - Landfill Attendant	451.31	5,933.12	5,700.00	(233.12)	4.09-
540-220-100 - EH - Waste and Recycle Removal - Loraas	1,937.71	33,217.63	40,000.00	6,782.37	16.96
TOTAL ENVIRONMENTAL SERVICES:	3,633.33	49,250.46	53,150.00	3,899.54	7.34
TOTAL ENVIRONMENTAL SERVICES:	3,633.33	49,250.46	53,150.00	3,899.54	7.34
PUBLIC HEALTH AND WELFARE SERVICES					
Professional/Contractual Services					
550-200-110 - H&W - Cemetery Maint.		3,000.00	100.00	100.00	100.00
550-200-120 - H&W - Cemetery: Contractual Services			2,000.00	(1,000.00)	50.00-
Other	0.00	3,000.00	2,100.00	(900.00)	42.86-
550-900-110 - H&W - Van Expense		1,435.79	1,600.00	164.21	10.26
	0.00	1,435.79	1,600.00	164.21	10.26
Total PUBLIC HEALTH AND WELFARE SERVICES:	0.00	4,435.79	3,700.00	(735.79)	19.89-
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services					
560-200-110 - P&D - Consulting		1,537.42	1,339.20	(198.22)	14.80-
	0.00	1,537.42	1,339.20	(198.22)	14.80-
TOTAL PLANNING AND DEVELOPMENT SERVICES:	0.00	1,537.42	1,339.20	(198.22)	14.80-
RECREATION AND CULTURAL SERVICES					
Utilities - Heat					
570-300-110 - R&C - Utility - Heat - Library	18.41	197.03	350.00	152.97	43.71
	18.41	197.03	350.00	152.97	43.71
Utilities - Power					
570-310-110 - R&C - Utility - Power - Library	98.03	902.96	925.00	22.04	2.38
	98.03	902.96	925.00	22.04	2.38
Utilities - Telephone					

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Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
570-330-110 - R&C - Utility - Telephone - Library	53.13	570.07		(570.07)	
570-330-140 - R&C - Utility - Telephone - Library			575.00	575.00	100.00
570-330-150 - R&C - Utility - Campground Power	52.53	609.30	375.00	(234.30)	62.48-
570-330-151 - R & C - RV Site Power	57.44	539.43	775.00	235.57	30.40
163.10	1,718.80	1,725.00	6.20	0.36	
Maintenance, Materials and Supplies					
570-400-110 - R & C: Campground: Maint.		5,143.71	5,000.00	(143.71)	2.87-
0.00	5,143.71	5,000.00	(143.71)	2.87-	
Grants and Contributions					
570-500-110 - R&C - Rec Board Grant		9,500.00	9,500.00		
570-500-130 - R&C - Regional Library		9,492.67	9,242.67	(250.00)	2.70-
0.00	18,992.67	18,742.67	(250.00)	1.33-	
279.54	26,955.17	26,742.67	(212.50)	0.79-	
TOTAL RECREATION AND CULTURAL SERVICES:					
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries			33,000.00	33,000.00	100.00
0.00	0.00	33,000.00	33,000.00	100.00	
Professional/Contractual Services					
580-260-100 - UT - Water - Training		1,090.38	1,000.00	(90.38)	9.04-
580-285-130 - UT - Sewer - Cont. Repairs		7,320.83	9,000.00	1,679.17	18.66
580-285-134 - UT: Contractual Underground Repair		5,135.70	40,000.00	34,864.30	87.16
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	2,687.02	12,230.63	13,700.00	1,469.37	10.73
580-290-100 - UT - Water - Laboratory Testing	43.80	1,458.13	4,000.00	2,541.87	63.55
2,730.82	27,235.67	67,700.00	40,464.33	59.77	
Utilities					
580-300-150 - UT - Res/Lift Heat/Power	1,142.51	13,417.59		(13,417.59)	
1,142.51	13,417.59	0.00	(13,417.59)	0.00	
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matis & Suppl - WTP	1,186.69	17,913.46	26,000.00	8,086.54	31.10
580-440-100 - UT - Water - Shop Supplies		1,988.77	1,600.00	(388.77)	24.30-

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Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
580-440-110 - UT - Water - Small Tools & Equipment	1,618.61	1,107.81		(1,107.81)	
580-450-100 - UT - Water - Chemicals		22,472.17	17,500.00	(4,972.17)	28.41-
Capital Expenditures	2,805.30	43,482.21	45,100.00	1,617.79	3.59
580-600-130 - UT - Water - Pur of Cap Assets - Mach		83,758.06	1,450,000.00	1,366,241.94	94.22
Interest	0.00	83,758.06	1,450,000.00	1,366,241.94	94.22
580-700-110 - UT - Discount on Water & Sewer		5,132.21	5,600.00	467.79	8.35
TOTAL WATER:	6,678.63	173,025.74	1,601,400.00	1,428,374.26	89.20
TOTAL UTILITIES:	6,678.63	173,025.74	1,601,400.00	1,428,374.26	89.20
TOTAL EXPENDITURES:	50,517.18	998,143.91	2,298,244.46	1,300,100.55	56.57
CHANGE IN NET-FINANCIAL ASSETS	(21,598.38)	141,601.47	(264,086.81)	405,688.28	153.62
Change in Non-Financial Assets		3,671.25		3,671.25	
CHANGE IN NET ASSETS	(21,598.38)	137,930.22	(264,086.81)	402,017.03	152.23
Transfer to Reserves		4,200.00	72,600.00	68,400.00	94.21
CHANGE IN SURPLUS	(21,598.38)	133,730.22	(336,686.81)	470,417.03	139.72

TOWN OF CENTRAL BUTTE
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		(10.00)	(10.00)		
110-110-120 - Credit Union Bank Account	21,928.47	72,722.83	225,852.27		
110-110-121 - Fundraising Bank Account	0.01	(98.66)	1.88		
110-110-122 - Cr. Union Int. Earn. Bank	139.47	(69,248.36)	154,398.10		
110-110-123 - Dedicated Subdivision	0.50	2.37	2,428.76		
110-110-124 - Cash - Petty Cash			100.00		
110-110-125 - Cr.Union : Land Sale Bank			22.96		
110-110-130 - Cash - Bank - Term Deposit (GIC #2)		(68,310.00)			
110-110-140 - Cash - GIC #3		405.00	67,905.00		
110-110-150 - Reserve Fund II (GIC #1)		933.51	156,517.95		
110-110-170 - Credit Union - Van	14.59	(417.15)	1,463.59		
Total Cash and Investments:	22,083.04	(64,020.46)	608,680.51		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(22,280.82)	48,691.61	46,305.76		
110-200-110 - Municipal - Tax Receivable - Arrears	(170.62)	(21,762.12)	2,822.52		
Total Municipal Taxes Receivable:	(22,451.44)	26,929.49	49,128.28		

TOWN OF CENTRAL BUTTE
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	Current	Year To Date	Budget	Variance	%
<u>Receipt of Arrears</u>					
Additional Tax Information					
Receipts		BalFwd			
Receipts		Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

 Administrator Name
 Administrator Title

Presented to council on

 (Date)
 Head of Council Name
 Head of Council Title



MAINTENANCE REPORT

(Nov. 11 – Dec 13/22)

1. Clear snow
 2. Spread salt and sand mix.
 3. Turn Off water at #83 King's Court to facilitate service line repair and turn back On after.
 4. Turn Off water for the cement house at Dominion Bay.
 5. Check and fix lights for the sign at the end of Main St.
 6. Replace thermostat controller for the heater in the WTP.
 7. Facilitate repair (broken T coupler) and replacement of parts (check valves) at the Lift station.
 8. Contact and update EPO of the trouble and repair at the Lift station.
 9. Reset comptroller of lift station pumps and readjust floats.
 10. Follow up with Mark Hicks for the relocation of electrical power for the runway lights to the lift station building.
 11. Dig trench for electrical cables for the transfer of the runway lights to the Lift station.
 12. Mark trench with flags.
 13. Fix damage Christmas banners and burnt-out lights.
 14. Hang and set up Christmas decorations (banners, lights, etc.) in town.
 15. Facilitate Lights On program for the Twinkle tour.
 16. Hang 2 new business signs by the sign corridor.
 17. Coordinate with Eldon Sangster and CB Fire Dept. to move the bus by the Ag barn to the East side of the hangar.
 18. Make a new WTP weekend schedule for 2023.
 19. Unplugged sewer at Fine Foods, #83 3rd Ave. E. and #312 3rd Ave. W.
 20. Facilitate repair of WTP heater.
 21. Load payable trash.
 22. Push compost pile, steel pile and wood pile.
 23. Weekly monitoring of New well 1 and observation well water levels.
 24. Collect water samples for every other week Bacti testing.
 25. Collect water samples for Monthly Fluoride testing.
 26. Lift station and Lagoon maintenance.
 27. Landfill maintenance.
 28. Vehicle and equipment maintenance.
- Overhaul backhoe quick attach.
 - Winterize other town equipment.

A handwritten signature in blue ink, appearing to read "RJ", is located to the right of the list of items.

RODWIN JAMISON
Public Works Foreman